



অসম দক্ষতা বিশ্ববিদ্যালয়

Assam Skill University

(A State University established under Assam Act No. IX of 2020)

[Recognised Under Section 2(f) of the UGC Act, 1956]

[AICTE Approved Id – 1-44753529533 and HEI Code - U-1372]

No. ASU/GPC/2026/241

Dated: 09 June 2026

Notice Inviting Quotations

Sealed proposals/ quotations affixing court fee stamp of Rs. 8.25 (Rupees Eight and paise twenty-five only) in single bid system are hereby invited from reputed entities for supply of Uniforms for Students at Assam Skill University, Mangaldai, Darrang, Assam as per Eligibility Criteria, Terms & Conditions, Scope of Work and formats given below:

1.0 Conditions for Bid Submission:

1. Single envelope containing the Tender Document Fees, Earnest Money Deposit, Eligibility Criteria Requirements and the Price Bid, should be submitted. The envelope should be sealed and stamped and super scribed “*Supply of Uniforms for Students at Assam Skill University, Mangaldai, Darrang, Assam – DO NOT OPEN BEFORE 02:30 PM ON 23rd June, 2026*”.
2. All documents submitted must be signed and sealed by the authorized signatory of the bidder.

2.0 Eligibility Criteria:

The following documents need to be submitted for the eligibility of the Bidder:

1. Certificate of Incorporation/ Partnership deed, if applicable.
2. Copy of PAN Card.
3. Copy of GST Registration.
4. Copy of valid Trade License.
5. Copy of executed Purchase Orders (PO)/Work Orders relating to supply of uniforms to Schools, Colleges, Universities, Government Departments, PSU, Reputed Private Sectors, statutory bodies where the majority stakeholder is Government, Private or Government educational or vocational training institutions.
6. Samples of the fabric proposed to be used for the uniforms. The sample shall consist of a minimum length of 0.25 metre for each type and colour of fabric offered.

3.0 TENDER DOCUMENT FEES AND EARNEST MONEY DEPOSIT:

The Proposal/Quotation must be accompanied by **Tender Document Fees of Rs.500/-** (Rupees Five Hundred) only as non-refundable in the form of Demand Draft payable in favour of the “**Assam Skill University**” payable at **Mangaldai** .

The Proposal/Quotation must as well be accompanied by **Earnest Money Deposit (EMD) of Rs 5,000/-** (Rupees Five Thousand) only (refundable) by Demand Draft / Pay Order / Bankers’ Cheque (and not in any other form) drawn in favour of the “**Assam Skill University**” payable at **Mangaldai** is to be deposited with the bid. EMD paid by cheque will be rejected. No Bank Guarantee are allowed.

4.0 Proposal Evaluation Methodology:

1. The Proposals will be evaluated based on the Least Cost Selection (LCS) method.
2. The proposals received will first be evaluated for qualifying in the Eligibility Criteria Requirements. Financial Proposals of only the Qualified Bidders will be considered for further evaluation.
3. The financial bid of the bidder who has quoted the Lowest (L1) Amount amongst the qualified bidders will be awarded the work.

5.0 Scope of Work:

The selected supplier shall arrange for the supply of the uniforms as per the details given in **Annexure I**.

Address: Bidya Nagar, Gerimari, Mangaldai, District: Darrang, Assam, Pin-784125

Website- www.asu.ac.in : Email- contact@asu.ac.in



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6.0 WORK IMPLEMENTATION SCHEDULE:

1. The stitching of uniforms shall be completed within 10 (ten) days from the date of collection of measurements, as and when measurements are voluntarily provided by the students.
2. The Tailors will be stationed at ASU from 9.00 AM to 5.30 PM during the days of Admission & any subsequent days as notified by University Authorities.
3. Measurement of female students shall be carried out only by a female tailor/staff member, and measurement of male students shall be carried out only by a male tailor/staff member. The successful bidder shall ensure appropriate deployment of personnel for this purpose, while maintaining privacy, dignity, and comfort of the students at all times.
4. If considered necessary, a visit to the ASU Mangaldai Campus may be undertaken by the successful bidder for assessment of the site and collection of measurements prior to commencement of the stitching work, subject to the consent of the students.
5. Strict compliance with all University guidelines, including any amendments issued from time to time, shall be ensured during execution of the work. In the event of non-compliance with the prescribed guidelines and terms, the empanelment shall be liable to be terminated at any stage without prior notice.
6. Payment for the complete set of uniform (for Boys or Girls), inclusive of all applicable taxes and delivery charges up to the ASU Mangaldai Campus, shall be made directly by the students.
7. For uniforms stitched based on the consent and measurements provided by the students, no financial responsibility shall be borne by ASU. No claim of any nature arising therefrom shall be entertained or submitted against the ASU authorities at any point of time.

7.0 FINANCIAL BID:

The Bidder shall submit the Financial Bid as per the items and details given in Annexure II.

8.0 Other Terms:

1. Payment shall be made only after successful delivery of a complete set of uniforms (for Boys or Girls), inclusive of all applicable taxes and delivery charges. The cost of the uniforms shall be borne directly by the students.
2. For all uniforms stitched as per consent & measurements given by the students, ASU is not responsible for any financial involvement thereof, and at no point in time can any claims be submitted to the ASU authorities.
3. Any defective, damaged, or incorrectly sized uniform supplied shall be replaced by the supplier within 7 (seven) days from the date of intimation by the concerned student, without any additional cost.
4. Delivery of the uniforms shall be made at Assam Skill University, Mangaldai, Darrang, Assam – 784125.
5. Any dispute arising out of or in connection with the supply shall be subject to the exclusive jurisdiction of the competent Courts at Mangaldai only.

9.0 Other Information of the Notice Inviting QUOTATION:

1. **Last Date and Time of Bid Submission:** 02:00 PM on 23/06/2026.
2. **Time of Bid Opening:** 02:30 PM on 23/06/2026.
3. **Time of Financial Bid Opening:** Immediately after evaluation of eligibility criteria of the bids received.

Sd/-
Registrar,
Assam Skill University

Address: Bidya Nagar, Gerimari, Mangaldai, District: Darrang, Assam, Pin-784125
Website- www.asu.ac.in : Email- contact@asu.ac.in



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Annexure I

Scope of Work

Sl. No.	Particulars	Specification	Quantity
1.	Uniform for Boys	I. Dark Blue Colour Long Pants, Beige Colour Shirts with University Logo at the left chest II. Black T-Shirts with University Logo at the left chest. III. Dark Blue Cap	1 set
2.	Uniform for Girls	I. Dark Blue Colour Long Pants, Beige Colour Shirts with University Logo at the left chest OR; Dark Blue Salwar, Beige Colour Kurta with University Logo at the left chest and Dark Blue Dupatta. II. Black T-Shirts with University Logo at the left chest. III. Dark Blue Cap.	1 set

Note: The expected minimum enrolment is 100 students. However, the actual quantity may vary depending upon the number of students admitted.



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Annexure II

Form of Price Bid

Sl. No.	Particulars	Specification	Quantity	Rate (inclusive of GST)	Amount
1.	Dark Blue Colour Long Pants	For Boys	1 no		
2.	Beige Colour Shirt with University Logo at left chest	For Boys	1 no		
3.	Black T-Shirt with University Logo at left chest	For Boys	1 no		
4.	Dark Blue Cap	For Boys	1 no		
5.	Dark Blue Colour Long Pants	For Girls	1 no		
6.	Beige Colour Shirt with University Logo at left chest	For Girls	1 no		
7.	Dark Blue Salwar, Beige Colour Kurta with University Logo at left chest and Dark Blue Dupatta	For Girls	1 no		
8.	Black T-Shirt with University Logo at left chest	For Girls	1 no		
9.	Dark Blue Cap	For Girls	1 no		
Total:					
Grand Total (in figures):					
Grand Total (in words):					