****

**ASSAM SKILL UNIVERSITY**

# APPLICATION FORM FOR TEACHING POSTS

## (Direct Recruitment)

FOR FACULTY POSITIONS

## PART A

## (BRIEF PARTICULARS OF APPLICANT)

*NB: Incomplete applications, applications without the application fees or without the signature are likely to be rejected.*

|  |
| --- |
| **ADVERTISEMENT NO. & DATE: POST NO.:** |
| **NAME OF THE POST APPLIED FOR:** |
| **NAME OF THE SCHOOL, DEPARTMENT & BRANCH:** |

1. Name in full (BLOCK LETTERS):…………………………………………………………………..…

2. Father/Spouse Name:………………………………………………………....…………………………

3. Permanent Address:……………………………………………………………………………………...

……………………………………………………………………….……………...

…………………………………………………………………………………. PIN:……………………Contact No.…………………………………………...

4. Address for communication:……………………………….…………………………………………..

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………………………………………………………………………………… PIN:……………………Contact No.………………………………………..

5. E-mail:……………………………………………….…..……………………………….……………

6. Date of birth (dd/mm/yyyyy):……………………………………...………………………………….

(*Attested copy of H.S.L.C. Certificate to be enclosed as a proof of the age*)

7. Age as on 01.01.2024-:……………….…………………………………...........................

8. Nationality:……………………..……………………….9. Sex:………………………………

1. Category applied for (Please Tick)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| UR | SC | ST | OBC | PWD | EWS |
|  |  |  |  |  |  |

(*please enclose certificate*):

PART B

1. Give particulars of all examinations passed, all degrees and technical qualifications obtained at a university or higher technical institutions of learning, commencing with High School Leaving (10th standard) / Matriculation examination. Please attach photocopies of certificates and mark sheets

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | School/ College/ Institute | Name of the Board / University / Institution | Degree / Diploma Passed/Obtained | Distinction / Class / Division | Subject (mention field of specialization/major, if any) | % of Marks obtained | Date of passing |
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1. Details of past services (*please start from the recent employment record, keep adding this section as per requirement. Also required to enclose supporting documents*):

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No | Organization/Institution | Position Held | Nature of duties/ work | Date of Joining | Date of Leaving | Length of Service | Pay Scale | Temporary/ Contract/ Permanent/ Ad-Hoc | Additional Remarks about |
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13. Present position held with date : ............................................................................

14. Present Pay Band, Band Pay and AGP/GP : ...........................................................

(Applicant has to submit last three months’ salary certificate from the competent authority where pay band has to be clearly mentioned)

15. Effective date of present Pay Band, Band Pay and AGP/GP : ....................................

16. Name of the employer, with address : ................................................................... .....PIN : ........................... Contact phone no. .................. Email id : ........................

1. NET/SLET/GATE etc. (Please enclose photocopies of documents, as appropriate):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of the Test | Name of the organization | Month and year | Roll No. | Subject | Score, where applicable |
|  |  |  |  |  |  |

1. Participation and contribution in relevant areas in higher education

|  |  |  |  |
| --- | --- | --- | --- |
| Particulars | Institution/ Organization | Area of specialization/focus area | Duration (in month) |
| Visiting Professor/Faculty |  |  |  |
| Resource Person |  |  |  |
| Others (please specify) |  |  |  |

1. Publications: Books/ Book Chapters, Journal Articles (A list of scholarly publications in recognized professional and / or academic journals. PLEASE MENTION ONLY THOSE PUBLICATIONS WHICH ARE RELEVANT TO THE POST APPLIED FOR):

Total Publications :………………(entire career)… (in the last 5 years)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | Title of the Research  Paper Published | Name of the  journal | Type of Journal  (Peer Reviewed/UGC Care/Scopus/Web of Science or equivalent) | Nature of Publication (Book/Book Chapter/Journal/Article) | National /  International | Year of  publication, Vol.  & No. |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |

(**A separate Sheet may be attached if necessary**)

*Proof of publications is required to be enclosed.*

1. Participation and scholarly presentations in conferences/ seminars/symposia (Numbers):

## National: (ii) International:

PLEASE MENTION ONLY THOSE CONFERENCES/SEMINARS/SYMPOSIA WHICH ARE RELEVANT TO THE POST APPLIED FOR

*(Detailed list required to be attached)*

1. Details of conferences/seminars/symposia/workshop/training courses organized as convener/ organizing secretary/chairperson etc. PLEASE MENTION ONLY THOSE DETAIL WHICH ARE RELEVANT TO THE POST APPLIED FOR

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sl.  No. | Title of the event | Duration (from & to) | Venue | Total participants | Approximate expenditure | Funding agencies |
|  |  |  |  |  |  |  |

(**Add more columns if necessary**)

1. Research Projects (as Principal Investigator or Co-Principal Investigator)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl.  No. | Title of the project | Nature of  project | Funding  agency | Project Duration  (from & to) | Total grant  (Rupees) |
|  |  |  |  |  |  |
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(**Add more columns if necessary**)

1. Honours /Awards & Fellowships won for outstanding work:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl.  No. | Name of  Award/ Fellowship etc. | Elected/ Honorary  Fellow | Awarded by | Year of Award |
|  |  |  |  |  |

1. No. of Research Scholars successfully guided (towards doctoral degree): (Only list of Ph. D awarded, ‘under progress’ not to be included.)

|  |  |  |
| --- | --- | --- |
| Sl.  No. | Title of Research | Date of Award |
|  |  |  |
|  |  |  |

1. Names of two referees not related to the applicant:

Name: Name:

Dept./ Designation: Dept./ Designation:

Address: Address:

PIN: PIN:

Contact No.: Contact No.:

Email id: Email id:

1. Any additional information that the candidate may wish to provide

……………………………………………………………………………………………….

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1. Declaration:

I hereby declare that I have carefully read and understood the instructions and regulations referred here in and that all the statements made in this application are true and complete to the best of my knowledge and belief. I understand that the competent authority can take appropriate action against me in case any of the information is found to be incorrect at any stage.

Signature of the applicant:……………………………….

Date:……………………….. Name in full:…………………………………………….

Place:………………………. Designation/Department:………………………………

Address:…………………………………………………

………………………………………………………….

**LIST OF ENCLOSURES**

D*etails of certificates and other necessary documents list as per serial number of the form*

|  |  |
| --- | --- |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| 5. |  |

Signature of the applicant:…………………………….

Date:

# NO OBJECTION CERTIFICATE

# This is to certify that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of the institution/ organization) has no objection if Prof./ Dr./Shri./ Ms. …………………………………….Designation………………………… Department/ Center………………………….. of this institution/ organization applies for the position of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of the Post applied for) in Assam Skill University, Mangaldoi, Darrang.

# Head of the Institution/ organization:

# Signature & seal :

# Date:

**ANNEXURE II**

**(Framed on the basis of the UGC regulation, July 2018)**

# To be applicable to fresh/direct recruitment as Lecturer (at the level of Asstt. Professor)/ Reader (at the level of Associate Professor)/ Professor.

Brief Explanation: Based on the application information, API scores are to be awarded. The minimum API scores required by teachers under research and academic achievements an different for different posts and between university and colleges. The API score will be based on verifiable criteria and will be finalized by the screening/selection committee. The candidate ~~may enclose~~ have to enclose the API scores sheet issued by his / her present employer if available.

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl. No.** | **Academic/Research Activity** | **Faculty of Sciences/Engineering/Agriculture/ Medical/ Veterinary Sciences** | **Faculty in Languages/ Humanities/Arts/Social Sciences/Library/ Education/Physical Education/Commerce/ Management &other**  **related disciplines** |
| 01. | **Research Paper in Peer-Reviewed or**  **UGC listed Journals** | 08 per paper | 10 per paper |
| 02 | **Publications (other than Research**  **Paper)** |  |  |
|  | (a) **Books authored which are**  **published by:** |  |  |
| International Publishers | 12 | 12 |
| National Publishers | 10 | 10 |
| Chapter in Edited Books | 05 | 05 |
| Editor of Book by International Publisher | 10 | 10 |
| Editor of Book by National Publisher | 08 | 08 |
| (b) **Translation works in Indian & Foreign Languages by qualified**  **faculties:** |  |  |
| Chapter or Research Paper | 03 | 03 |
| Book | 08 | 08 |
| 03 | **Creation of ICT mediated Teaching Learning pedagogy and content and**  **development of new and innovative courses and curricula:** |  |  |
|  | (a) Development of Innovative pedagogy | 05 | 05 |
| (b) Design of new curricula and courses | 02 Per curricula/course | 02 Per curricula/course |
| (c) MOOCs |  |  |
| Development of complete MOOCs in 4 quadrants (4 credit course) (In case of  MOOCs of lesser credits 05 mark/credit) | 20 | 20 |
| MOOCs (developed in 4 quadrant) per  module/lecture | 05 | 05 |
| Content writer/subject matter expert for each module of MOOCs (at least one quadrant) | 02 | 02 |
| Course Coordinator of MOOCs (In case of MOOCs of lesser credits 02 marks/credit) | 08 | 08 |
| (d) E-content |  |  |
| Development of e-content in 4 quadrants  for a complete course/e-book | 12 | 12 |
| e-Content (developed in 4 quadrants) per  module | 05 | 05 |
| Contribution to development of e-content module in complete course/paper/e-book  (at least one quadrant) | 02 | 02 |
| Editor of e-content for complete course/  paper/ e-book | 10 | 10 |
| 04 | **(a) Research guidance** |  |  |
| Ph. D | 10 per Degree awarded  05 per thesis submitted | 10 per Degree awarded  05 thesis submitted |
| M. Phil/ P.G. dissertation | 02 per Degree awarded | 02 per Degree awarded |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
| (**b) Research Projects Completed** |  |  |
| More than 10 lakh | 10 | 10 |
| Less than 10 lakh | 05 | 05 |
| **(c) Research Projects ongoing** |  |  |
| More than 10 lakh | 05 | 05 |
| Less than 10 lakh | 02 | 02 |
| **(d) Consultancy** | 03 | 03 |
| 05 | **(a) Patents** |  |  |
| International | 10 | 10 |
| National | 07 | 07 |
| **(b) \*Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/ International Monetary Fund etc. or Central**  **Govt. or State Govt.** | |  |
| International | 10 | 10 |
| National | 07 | 07 |
| State | 04 | 04 |
| **(c) Awards/Fellowship** |  |  |
| International | 07 | 07 |
| National | 05 | 05 |
| 06 | \* **Invited lectures/ Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only**  **once)** |  |  |
| International (Abroad) | 07 | 07 |
| International (within country) | 05 | 05 |
| National | 03 | 03 |
| State/University | 02 | 02 |

The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

1. Paper in refereed journals without impact factor - 05 points
2. Paper with impact factor of less than 1 - 10 points
3. Paper with impact factor between 1 & 2 - 15 points
4. Paper with impact factor between 2 & 5 - 20 points
5. Paper with impact factor between 5 & 10 - 25 points
6. Paper with impact factor >10 - 30 points
7. Two authors: 70% of total value of publication for each author.
8. More than two authors: 70% of total value of publication for the First/Principal/ Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

**Note:**

* Paper presented if part of edited book or proceeding then it can be claimed only once.
* For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co- supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
* \* For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy document and 6. Invited Lectures/Resource Person/Paper Presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
* The research score shall be from the minimum of three categories out of six categories.

**Table: 3 A**

**Criteria for Short-listing of Candidates for Interview for the Post of Assistant Professor in Universities**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Academic Record** | **Score** | | | |
| **1** | **Graduation** | **80% & Above=15** | **60% to less than 80% = 13** | **55% to less that 60% = 10** | **45% to less**  **than 55% =**  **05** |
| **2** | **Post -Graduation** | **80% & Above = 25** | **60% to less than 80% = 23** | **55% (50% in case of** **SC/ST/OBC. (non-creamy layer)/PWD) to less**  **that 60% =20** |  |
| **3** | **M. Phil** | **60% & Above =07** | **50% to less that**  **60% = 05** |  |  |
| **4** | **Ph.D.** | **30** |  |  |  |
| **5** | **NET With JRF** | **07** |  |  |  |
| **NET** | **05** |  |  |  |
| **SLET/SET** | **03** |  |  |  |
| **6** | **Research Publications (2 marks for each research publications published in Peer- Reviewed or UGC- Listed Journals)** | **10** |  |  |  |
| **7** | **Teaching/Post Doctoral**  **Experience (2 marks for one year each) #** | **10** |  |  |  |
| **8** | **Awards** |  |  |  |  |
| **International/National level (Awards given by International Organizations/ Government of India/Government of India recognized**  **National level Bodies)** | **03** |  |  |  |
| **State level (Awards given by State**  **Government)** | **02** |  |  |  |

**# However, if the period of teaching/Post-doctoral experience is less than one year then the marks shall be reduced proportionately.**

**Note (A)**  **(i) M. Phil. + Ph.D Maximum= 30 marks**

* 1. **JRF/NET/SET Maximum= 07 marks**
  2. **In awards category Maximum= 03 marks**

**(B) Number of candidates to be called for interview shall be decided by the concerned Universities.**

**Signature of the applicant**