

Corrigendum-1

Date: 14/02/2025

Tender Reference No. ASU/GH/2025/128

Tender Title: Tender for Outsourcing of Catering & Housekeeping Services in Assam Skill University Guest House at Mangaldai, Darrang, Assam – 784125

Clause Reference / Page No	Existing Clause	Modified as
Catering head at Page no. 7 of the bid document		<p><u>Add:</u> Crockery, Cutlery, Cooking utensils etc. The Vendor shall maintain inventory of the stock of items given to him / her. An inventory statement giving clearly the break-up of stock, including usable items, items rendered unusable due to normal wear and tear and breakage / missing, if any, shall be submitted to ASU by 10th of every month, which shall be checked by the authorized official of ASU in comparison with the original inventory list.</p> <p>Breakage: Breakage shall be kept to a reasonable level. Annual breakage to the tune of 10% is permissible in case of crockery supplied to the agency. The breakage over and above 10% should be made good by the agency. No breakage is allowed in cutlery. If breakage takes place on account of negligence or mishandling of the equipment, utensils, crockery and cutlery by the staff of the Vendor, the Vendor shall have to bear the entire cost in respect of such breakage. Similarly, the cost of any item missing shall be recovered from the Vendor in full. All the losses will be made good by the agency on quarterly basis.</p>

Evaluation criteria at Page no. 5 of the bid document	<p>Add:</p> <p>Evaluation of Bids (100 Marks):</p> <p>1. Previous experience in similar field (Max. 20 marks)-</p> <table><tr><td>5 to 10 years</td><td>10 marks</td></tr><tr><td>Above 10 to 15 years</td><td>15 marks</td></tr><tr><td>Above 15 years</td><td>20 marks</td></tr></table> <p>2. Annual turnover during the last three Financial Years under single contract (Max. 20 marks)</p> <table><tr><td>30 lakh to 40 lakh</td><td>10 marks</td></tr><tr><td>Above 40 to 55 lakh</td><td>15 marks</td></tr><tr><td>Above 55 lakh</td><td>20 marks</td></tr></table> <p>3. L1 for Housekeeping Services – 30 marks</p> <p>4. L1 for following Catering Services (Annexure B) – 30 marks</p> <table><tr><td>Items Under Sl. No. B</td></tr><tr><td>Items Under Sl. No. C</td></tr><tr><td>Items Under Sl. No. D</td></tr></table> <p>The formula for determining the marks for point no. 3 & point no. 4 on the basis of their quoted prices is calculated as following: Sf = 30 x Fm/ F, in which “Sf” is the financial mark, “Fm” is the lowest price, and “F” the price of the bid under consideration</p>	5 to 10 years	10 marks	Above 10 to 15 years	15 marks	Above 15 years	20 marks	30 lakh to 40 lakh	10 marks	Above 40 to 55 lakh	15 marks	Above 55 lakh	20 marks	Items Under Sl. No. B	Items Under Sl. No. C	Items Under Sl. No. D
5 to 10 years	10 marks															
Above 10 to 15 years	15 marks															
Above 15 years	20 marks															
30 lakh to 40 lakh	10 marks															
Above 40 to 55 lakh	15 marks															
Above 55 lakh	20 marks															
Items Under Sl. No. B																
Items Under Sl. No. C																
Items Under Sl. No. D																
Laundry head at Page no. 6 of the bid document	<p>Add:</p> <p>Damage made to linen by the Guest, needs to be paid by the Guest at reception counter of Guest House during check-out inspection.</p>															
Housekeeping head at Page no. 9 of the bid document	<p>Add:</p> <p>Pest control will be done by ASU from time to time.</p>															

Housekeeping head at Page no. 22 of the bid document

Sl. No	Description of Work	No. of Person	Daily Wage (A)	Other Allowance (B)	ESI (3.25%) on applicable wages (C)	EPF (13%) on applicable wages (D)	Bonus (8.33%) of Basic, VDA (E)	Rate per person (F=A+B+C+D+E)	Service Charge	Total Amount for each Category
Providing Manpower- Quote for 2 Shift per day										
Front Office and House Keeping										
	Supervisor (Skilled)	01								
	Service Boy (Semi Skilled)	02								
	Housekeeping (Unskilled)	06								

Annexure B of the bid document

vii.					
1	2	3	4	5	6
Sl. No.	Description of Items	Unit	Rate for per unit	Total no. of Unit	Total amount (4 X5)

Sl. No	Description of Work	No. of Person	Daily Wage (A)	Other Allowance (B)	ESI (3.25%) on applicable wages (C)	EPF (13%) on applicable wages (D)	Bonus (8.33%) of Basic, VDA (E)	Rate per person (F=A+B+C+D+E)	Service Charge	Total Amount for each Category
Providing Manpower- Quote for 1 Shift per day										
Front Office and House Keeping										
	Supervisor (Skilled)	01								
	Service Boy (Semi Skilled)	02								
	Housekeeping (Unskilled)	06								

N.B: Wages shall be as per the latest minimum wage notification of Govt of Assam with latest amendments (if any).

Add:

- i. All rates to be quoted for the food menu shall be for single unit and inclusive of GST.
- ii. The **column no. 5** of the rates to be quoted for the food menu shall omit the **“total no. of unit”**.
- iii. The **“cc”** under description of items at Sl. No. A. BED TEA shall be replaced by **“ml”**.
- iv. The **“No. 3, 4”** under description of items at Sl. No. G. SWEETS shall be omitted.
- v. The **“No. 4, 6, 7”** under description of items at Sl. No. H. COLD DRINK/ FRUITS JUICE shall be **omitted**. The fruit juice shall be tetra pack only. Rest of the items under Sl. No. H. shall be quoted on **MRP**.
- vi. Rates of the items in the menu shall be revised on mutual agreement term and conditions of both the parties only after completion of 1 year of satisfactory service.
- vii. Revision of breakfast items as detailed below:

1	2	3	4	5
Sl. No.	Description of Items	Unit	Rate for per unit	Total Amount

	(B)BREAK FAST				(C)	(D)
	1.	Slice toast with butter jam	Two piece	Rs		
	2.	Omelets with 2 eggs as per choice	One plate	Rs.		
	3.	Boiled eggs/water ponch	2 nos.	Rs.		
	4.	Slice toast without butter/jam.	Per piece	Rs.		
	5.	Milk 200 ml.with sugar	One pot	Rs.		
	6.	Cornflakes with milk 200 ml.& Sugar	One plate	Rs.		
	7.	Puri 6 pieces with sabji(100 gm)	Per head	Rs.		
Operation Head at Page no 10 and Sub Head, Facility to be provided by ASU broadly include, at Page no 11						<u>Add:</u> <ul style="list-style-type: none"> Accommodation of 1 cook along with a Service person and housekeeping staff will be provided by ASU
General Terms & Conditions of the Bid	LAST DATE FOR SUBMISSION: 5:00 PM ON 25th February, 2025 OPENING OF TECHNICAL BID: 2:30 PM ON 26th February, 2025 VENUE: Conference Room, Assam Skill University, City Office- 3rd Floor, DECT Office Complex, Rehabari, Guwahati, Assam – 781008 ESTIMATED COST: Rs. 10,00,000.00					LAST DATE FOR SUBMISSION: 5:00 PM ON 4th March, 2025 OPENING OF TECHNICAL BID: 2:30 PM ON 5th March, 2025 VENUE: Conference Room, Assam Skill University, City Office- 3rd Floor, DECT Office Complex, Rehabari, Guwahati, Assam – 781008 ESTIMATED COST: Rs. 10,00,000.00

Document at Page No 3	<p>TENDER PAPER COST: NIL.</p> <p>EARNEST MONEY DEPOSIT: Rs. 20,000.00</p> <p>VALIDITY OF TENDER: 90 days from the Date of Opening of Bids.</p> <p>MODE OF TENDERING: Single stage one envelope bid system and NIT shall also be uploaded at ASU website: www.asu.ac.in</p> <p>Clarification(s)/Corrigendum(s) if any shall be available on above referred websites.</p>	<p>TENDER PAPER COST: NIL.</p> <p>EARNEST MONEY DEPOSIT: Rs. 20,000.00</p> <p>VALIDITY OF TENDER: 90 days from the Date of Opening of Bids.</p> <p>MODE OF TENDERING: Single stage one envelope bid system and NIT shall also be uploaded at ASU website: www.asu.ac.in and https://sppp.assam.gov.in/</p> <p>Clarification(s)/Corrigendum(s) if any shall be available on above referred websites.</p>
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Sd/-
Registrar
Assam Skill University