

**Corrigendum-1**

**Date: 14/02/2025**

**Tender Reference No. ASU/GH/2025/128**

**Tender Title: Tender for Outsourcing of Catering & Housekeeping Services in Assam Skill University Guest House at Mangaldai, Darrang, Assam – 784125**

<b>Clause Reference / Page No</b>	<b>Existing Clause</b>	<b>Modified as</b>
Catering head at Page no. 7 of the bid document		<p><b><u>Add:</u></b> <b>Crockery, Cutlery, Cooking utensils etc.</b></p> <p>The Vendor shall maintain inventory of the stock of items given to him / her. An inventory statement giving clearly the break-up of stock, including usable items, items rendered unusable due to normal wear and tear and breakage / missing, if any, shall be submitted to ASU by 10th of every month, which shall be checked by the authorized official of ASU in comparison with the original inventory list.</p> <p><b>Breakage:</b> Breakage shall be kept to a reasonable level. Annual breakage to the tune of 10% is permissible in case of crockery supplied to the agency. The breakage over and above 10% should be made good by the agency. No breakage is allowed in cutlery. If breakage takes place on account of negligence or mishandling of the equipment, utensils, crockery and cutlery by the staff of the Vendor, the Vendor shall have to bear the entire cost in respect of such breakage. Similarly, the cost of any item missing shall be recovered from the Vendor in full. All the losses will be made good by the agency on quarterly basis.</p>

Evaluation criteria at Page no. 5 of the bid document

**Add:**

**Evaluation of Bids (100 Marks):**

**1. Previous experience in similar field (Max. 20 marks)-**

5 to 10 years	10 marks
Above 10 to 15 years	15 marks
Above 15 years	20 marks

**2. Annual turnover during the last three Financial Years under single contract (Max. 20 marks)**

30 lakh to 40 lakh	10 marks
Above 40 to 55 lakh	15 marks
Above 55 lakh	20 marks

**3. L1 for Housekeeping Services – 30 marks**

**4. L1 for following Catering Services (Annexure B) – 30 marks**

Items Under Sl. No. B
Items Under Sl. No. C
Items Under Sl. No. D

The formula for determining the marks for point no. 3 & point no. 4 on the basis of their quoted prices is calculated as following:  $Sf = 30 \times Fm / F$ , in which “Sf” is the financial mark, “Fm” is the lowest price, and “F” the price of the bid under consideration

Laundry head at Page no. 6 of the bid document

**Add:**

Damage made to linen by the Guest, needs to be paid by the Guest at reception counter of Guest House during check-out inspection.

Housekeeping head at Page no. 9 of the bid document

**Add:**

Pest control will be done by ASU from time to time.

**N.B: Wages shall be as per the latest minimum wage notification of Govt of Assam with latest amendments (if any).**

**Add:**

- i. All rates to be quoted for the food menu shall be for single unit and inclusive of GST.
- ii. The **column no. 5** of the rates to be quoted for the food menu shall omit the **“total no. of unit”**.
- iii. The “cc” under description of items at Sl. No. A. BED TEA shall be replaced by “ml”.
- iv. The “**No. 3, 4**” under description of items at Sl. No. G. SWEETS shall be omitted.
- v. The “**No. 4, 6, 7**” under description of items at Sl. No. H. COLD DRINK/ FRUITS JUICE shall be **omitted**. The fruit juice shall be tetra pack only. Rest of the items under Sl. No. H. shall be quoted on **MRP**.
- vi. Rates of the items in the menu shall be revised on mutual agreement term and conditions of both the parties only after completion of 1 year of satisfactory service.
- vii. Revision of breakfast items as detailed below:

1	2	3	4	5	6
Sl. No.	Description of Items	Unit	Rate for per unit	Total no. of Unit	Total amount (4 X 5)

	(B) BREAK FAST				(C)	(D)	(B) BREAK FAST				
	1.	Slice toast with butter jam	Two piece	Rs			1.	Puri 3 pieces with sabji (100 gm)	One plate	Rs	
	2.	Omelets with 2 eggs as per choice	One plate	Rs.			2.	Paratha 2 piece with sabji (100 gm)	One plate	Rs.	
	3.	Boiled eggs/water ponch	2 nos.	Rs.			3.	Slice toast with butter or jam.	2 nos.	Rs.	
	4.	Slice toast without butter/jam.	Per piece	Rs.			4.	Chole Batore 2 piece with sabji (100 gm)	One plate	Rs.	
	5.	Milk 200 ml.with sugar	One pot	Rs.			5.	Idly 2 piece with chutney (100 gm)	One plate	Rs.	
	6.	Cornflakes with milk 200 ml.& Sugar	One plate	Rs.							
	7.	Puri 6 pieces with sabji(100 gm)	Per head	Rs.							
Operation Head at Page no 10 and Sub Head, Facility to be provided by ASU broadly include, at Page no 11											
General Terms & Conditions of the Bid	<b>LAST DATE FOR SUBMISSION: 5:00 PM ON 25th February, 2025</b> <b>OPENING OF TECHNICAL BID: 2:30 PM ON 26th February, 2025</b> VENUE: Conference Room, Assam Skill University, City Office- 3rd Floor, DECT Office Complex, Rehabari, Guwahati, Assam – 781008 ESTIMATED COST: Rs. 10,00,000.00				<b>LAST DATE FOR SUBMISSION: 5:00 PM ON 4th March, 2025</b> <b>OPENING OF TECHNICAL BID: 2:30 PM ON 5th March, 2025</b> VENUE: Conference Room, Assam Skill University, City Office- 3rd Floor, DECT Office Complex, Rehabari, Guwahati, Assam – 781008 ESTIMATED COST: Rs. 10,00,000.00						

Document at Page No 3	<p>TENDER PAPER COST: NIL.</p> <p>EARNEST MONEY DEPOSIT: Rs. 20,000.00</p> <p>VALIDITY OF TENDER: 90 days from the Date of Opening of Bids.</p> <p>MODE OF TENDERING: Single stage one envelope bid system and NIT shall also be uploaded at ASU website: <a href="http://www.asu.ac.in">www.asu.ac.in</a></p> <p>Clarification(s)/Corrigendum(s) if any shall be available on above referred websites.</p>	<p>TENDER PAPER COST: NIL.</p> <p>EARNEST MONEY DEPOSIT: Rs. 20,000.00</p> <p>VALIDITY OF TENDER: 90 days from the Date of Opening of Bids.</p> <p>MODE OF TENDERING: Single stage one envelope bid system and NIT shall also be uploaded at ASU website: <b><a href="http://www.asu.ac.in">www.asu.ac.in</a> and <a href="https://sppp.assam.gov.in/">https://sppp.assam.gov.in/</a></b></p> <p>Clarification(s)/Corrigendum(s) if any shall be available on above referred websites.</p>
-----------------------------	---	--

**Sd/-**  
**Registrar**  
**Assam Skill University**