

SECTION I – NOTICE INVITING BIDS (NIB)

Assam Skill University

Bid Ref. No. ASU/PBM/2023/29
2024

Dated 26th February

NOTICE INVITING BID

1. The Registrar, Assam Skill University invites online bids from eligible parties to select the most suitable of them following Open Competitive Bidding method and procedures as specified in “The Assam Public Procurement Act, 2017” and “The Assam Public Procurement Rules, 2020”. These Act and Rules may be viewed and downloaded from the web-link [<https://finance.assam.gov.in/portlets/assam-public-procurement-rules-2020>] for the services as described below:

Sl.	Brief Description of the services	Duration of the services	Tender fee (INR) (non-refundable)	Bid Security (INR)
1	Empanelment of agency for Branding Activities and Publicity Plan	One Year (From the date of commencement of service)	2,000.00 (Rupees Two Thousand)	25,000.00 (Rupees Twenty-Five Thousand)

2. Key Events and Timeline:

Date of Issue of Tender Notice	Date: 27/02/2024
Timeline for downloading of bidding documents from e-Procurement Portal (i.e., https://assamtenders.gov.in).	Date & Time: 27/02/2024 at 9:00 AM onwards
Pre-bid meeting	NA
Last date and time for submission queries in writing or vide email	09/03/2024 upto 5:00 PM Email: asup.assam@gmail.com
Last date and time for online submission of Bid in the e- Procurement portal	19-03-2024 up to 2:00 pm

Time and date of online opening of Bids	19/03/2024 At 2:30 pm The bids will be opened online by the Authorized Officers at the appointed time.
Bid Security	Payment to be made through the e-procurement portal
Address for Communication	Name & Designation: Registrar, Assam Skill University Address: 3 rd Floor, DECT Complex, Rehabari, Guwahati-781008 Email ID: asup.assam@gmail.com

3. Other details can be seen in the bidding document. The Tender Inviting Authority (TIA) shall not be held liable for any delays due to system failure beyond its control. Even though the system will attempt to notify the bidders of any bid updates, the TIA shall not be liable for any information not received by the bidder. It is the bidders' responsibility to verify the website for the latest information related to this bid.

1st Appellate Authority	2nd Appellate Authority
Shri Hanif Noorani, ACS, Joint Secretary, Skill, Employment & Entrepreneurship Department, D-Block, Janata Bhawan, Dispur, Guwahati-781006	Smti. Laya Madduri, IAS Secretary, Finance Department, Government of Assam, F-Block, Ground Floor, Janata Bhawan, Dispur, Guwahati-781006, Assam

SD/-

Registrar,
Assam Skill University