



**ASSAM SKILL UNIVERSITY**  
**APPLICATION FORMAT FOR NON- TEACHING POST**  
**(Direct Recruitment)**

<b>ADVERTISEMENT NO. &amp; DATE:</b>	<b>POST NO.:</b>
<b>NAME OF THE POST APPLIED FOR:</b>	

1. Name of Candidate (in **BLOCK** letter): \_\_\_\_\_
2. Father's Name: \_\_\_\_\_
3. Mother's Name: \_\_\_\_\_
4. Date of Birth (dd/mm/yyyy): \_\_\_\_\_  
(Attested copy of 10<sup>th</sup> standard Certificate to be enclosed as a proof of the age)
5. Nationality: \_\_\_\_\_ Caste (General/SC/ST) \_\_\_\_\_
6. Sex: \_\_\_\_\_ Married/Unmarried: \_\_\_\_\_
7. Age as on 01.01.2023-
8. Address:

**(a) Correspondence Address:**

**(b) Permanent Address:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact No. \_\_\_\_\_

Contact No. \_\_\_\_\_

**9. Academic/Professional Qualifications:**

*(Attested copies of Marks Sheets and certificates from the H.S.L.C. onwards)*

<b>Examination Passed</b>	<b>Board/ University</b>	<b>Year of passing</b>	<b>Division/ Class/ Grade</b>	<b>Percentage of Marks obtained</b>	<b>Subject(s)</b>
Graduation					
Post-Graduation					
M.Phil.					
Ph.D.					
Professional/ Technical/Other qualifications (if any)					

10. NET/SLET/GATE etc. (Applicable for only Assistant Librarian Post. Please enclose photocopies of documents, as appropriate):

<b>Name of the Test</b>	<b>Name of the organization</b>	<b>Month and year</b>	<b>Roll No.</b>	<b>Subject</b>	<b>Score, where applicable</b>

11. Details of past services *(please start from the recent employment record, keep adding this (11) section as per requirement. Also required to enclose supporting documents):*

<b>From: xxxx</b>	<b>To: xxxx</b>
<b>Institution/Employer Name</b>	
<b>Position Held</b>	
<b>Location</b>	
<b>Scale of pay/ pay band/</b>	

AGP/GP as applicable	
Temporary/ Contract/ Permanent/ Ad-Hoc (mark as applicable)	
Nature of Duties	
Remarks (if any)	

Training and Publications (if any)				
Computer knowledge/ Software Packages				
Languages	Language	Speaking	Reading	Writing

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12.Names of two referees not related to the applicant:

Name:

Dept./ Designation:

Address:

PIN:

Contact No.:

Email id:

Name:

Dept./ Designation:

Address:

PIN:

Contact No.:

Email id:

13.Any additional information that the candidate may wish to provide  
(may attach a separate sheet if necessary)

.....  
 .....  
 .....

14.Declaration:

I hereby declare that I have carefully read and understood the instructions and regulations referred here in and that all the statements made in this application are true and complete to the best of my knowledge and belief. I understand that the competent authority can take appropriate action against me in case any of the information is found to be incorrect at any stage.

Signature of the applicant:.....

Date:.....

Place:.....

Name in full:.....

Designation/Department:.....

Address:.....

.....

## **LIST OF ENCLOSURES**

*Details of certificates and other necessary documents list as per serial number of the form*

1.	
2.	
3.	
4.	
5.	

Signature of the applicant:.....

Date:

## NO OBJECTION CERTIFICATE

This is to certify that \_\_\_\_\_ (Name of the institution/ organization) has no objection if Prof./ Dr./Shri./ Ms. ....Designation..... Department/ Center..... of this institution/ organization applies for the position of \_\_\_\_\_ (Name of the Post applied for) in Assam Skill University, Mangaldoi, Darrang.

**Head of the Institution/ organization:**

**Signature & seal :**

**Date:**